



Washington State Senate

Becoming a Senate Page

The Washington State Legislature has one of the finest page programs in the country. Hundreds of students throughout Washington State have an opportunity each year to take part in the legislative process and observe the Legislature in action.



To be considered, you must complete the application and **return it to your sponsoring senator**. If you don't know that Senator's name and address, here's how to find it:

- Call your county auditor's office
- Call the Legislative Information Center Hotline at 800-562-6000
- Online: apps.leg.wa.gov/districtfinder/

It is an honor to be selected as a Senate page. If you are selected, you can look forward to a fun and educational experience.

Thank you for your interest in the Senate Page Program!

Senate Page Office

B-13 Irv Newhouse Building
PO Box 40482
Olympia, WA 98504-0482
(360) 786-7558 or
(360) 786-7498
E-mail: bonnie.henderson@leg.wa.gov



For more information, visit the Washington State Legislature's web site at: www.leg.wa.gov, or for Senate Page Program information visit: www.leg.wa.gov/Senate/Administration/PageProgram/.

The Page

is a helping hand during legislative sessions. Pages

perform many tasks that allow Senators and staff to focus on legislative duties. In addition, Pages spend two hours each day in Page School learning about the legislative process.

Though we would like to accept all who apply, there are limited openings. To maximize the opportunity for all, our policy allows that you page **ONE TIME ONLY** in either the Senate or the House. Your application will not be accepted if our records show that you have paged for either chamber in the past.

Here are requirements you must meet:

1. Parent/guardian's permission;
2. School's permission/recommendation;
3. Senate sponsor;
4. Social Security number; and
5. Must be at least 14 years of age and have not reached your 17th birthday.

If you are selected, approximately 2 to 4 weeks before your starting date you will receive a packet of information. It will include your acceptance letter, a Page Handbook that includes all of the forms to be filled out by you and your parents, and a list of host homes in Olympia that are available to house pages.

Your parents or guardian are responsible for your housing arrangements and your off-duty activities. The Senate does not assume responsibility for this time.

You should arrive by 7:30, being seated and ready to work by 7:45 am. You are excused at 4:50 pm daily. Pages are paid \$35 for each day worked (Monday through Friday). If you have turned in a signed Social Security card (required by Senate Accounting) and the other required forms, you will receive your check approximately 2 weeks after Paging. Checks are held until all documentation copies and forms are received.

To be paid, you must provide:

- A completed Form W4/Employee's Withholding Allowance Certificate
- A completed Form I-9/Employment Eligibility Verification and required forms
- Your signed social security card

Your appearance must be neat at all times.

A page jacket will be furnished, however, you will need to bring:

- Black slacks or dress pants (skirts, black jeans, spandex, leggings or "low rise" pants are NOT acceptable).
- Gentlemen: white shirts with collar and black tie—shirts must always be tucked in.
- Ladies: white blouses or turtlenecks (blouses must be tucked in and buttoned to the waist—T-shirts, sweatshirts, bare midriffs are NOT acceptable). No camisols showing.
- Comfortable black shoes and black socks (solid black tennis shoes are acceptable).

A complete packing list is included in the information packet. You will need to acquire the necessary clothing and wear it appropriately before you are allowed to page. If the dress requirements are not met, you will be asked to return home.

Pages are scheduled up to 2 months ahead for the entire session. Please give careful consideration to the "Weeks you cannot page" section of the application. If you are selected and scheduled to page, we cannot reschedule you.

If you have questions:

- Refer to the Frequently Asked Questions page at: www.leg.wa.gov/Senate/Administration/PageProgram/
- Call your sponsoring Senator's office.
 - Contact individuals listed on the Page Program Contacts list found at the website address above.



SENATE PAGE APPLICATION

Please type or print legibly. Application must be filled out completely on both sides to be considered.

Student Information

Name: _____ (First) _____ (Middle) _____ (Last)

Home Address: _____ (Street) _____ (Apt.#)

_____ (City) _____ (State) _____ (Zip)

Home Phone: (_____) _____

Date of Birth: _____ Age: _____

Gender: Male Female

School Name: _____

Grade: _____ Principal: _____

Have you paged at any time in the: Senate? _____ House? _____

Will you require housing? Yes No

Parent/Guardian Information

Name of Parent(s) or Guardian: _____

Work Phone: _____ Cell Phone: _____

Work Phone: _____ Cell Phone: _____

Are There any parenting or court orders that could affect your ability to page?
 No Yes (if yes, please attach relevant orders)

***Weeks you CANNOT page (school activities, sports, family obligations, etc.)**

***Weeks you prefer to page (may not be honored)** _____

***Please give this section careful consideration. We cannot reschedule you if you cancel.**

I recommend this applicant for the position of PAGE for the Washington State Senate during the upcoming legislative session.

Member, Washington State Senate

Applicant's Signature: _____ Date: _____

Parent or Guardian's Signature: _____ Date: _____

I give my permission for my child/ward to participate in the Washington State Senate Page program. I also authorize, by my signature, the use of photographs of my child by the Washington State Senate and/or its designated representatives in any Senate authorized publication. I understand that such photographs will be held in files open to the public and agree to the use of these photographs without compensation or payment.

Return completed application to sponsoring Senator's office

Recommendations

Principal: _____

Comments: _____

Teacher/Counselor/Homeschool Advisor, Mentor: _____

Comments: _____
